



## **LCTA Policy on Financial Assistance to Tennis Organizations**

The Lowcountry Tennis Association works to partner with other tennis organizations to promote tennis in our area. Tennis organizations requesting financial assistance from LCTA are expected to meet the following criteria:

- USTA CTA or NJTT registration complete and up to date.
- Current USTA organizational member.
- Proof of Incorporation with SC Secretary of State
- IRS Form 990 or postcard for the appropriate tax year

The requests should support the LCTA mission. Examples could include; equipment, support for coaching or clinics, travel expenses (excluding meals), or other similar items.

Payments will be made directly to the requesting organization. LCTA shall not make payments directly to an individual. The organization receiving the Financial Assistance payment shall be responsible for any tax issues if they make payment to an individual. The recipient organization shall certify to LCTA the funds were used for the purpose requested.

Requests for Financial Assistance shall be approved in advance by a majority vote of the LCTA Board of Directors (in person or electronically).

Tennis Facilities may also request support as covered in the Board Policy on Facility Assistance.